CHECKLIST

Common assault case checklist

- [ ] Ask for the duty solicitor at the police station before you answer questions
- [ ] Write down what happened as soon as you can, including who was present and what was said
- [ ] Gather evidence that supports self-defence or another complete defence
- [ ] Attend every court hearing on time with your solicitor or arrive early to see the duty adviser
- [ ] Tell your solicitor about any medical condition or personal circumstance that might affect sentence
- [ ] Find out whether you qualify for legal aid before the first hearing
- [ ] Keep copies of all court documents and bail conditions in one folder